

**Bay Area Coalition of Deaf Senior Citizens, Inc.**  
**BYLAWS**

(Retyped Dec. 2012)

Revised and approved September 22, 2011.

Revised and approved November 14, 2014.

Revised and approved May 5, 2023.

Revised and approved November 1, 2024

**ARTICLE 1: NAME OF CORPORATION**

**Section 1.1:** The name of this non-profit public benefit Corporation shall be the BAY AREA COALITION OF DEAF SENIOR CITIZENS, INC. [BACDSC, aka Deaf Senior Coalition (DSC)]

**ARTICLE II: OBJECT**

**Section 2.1:** The object and general purpose of this Corporation shall be to:

- A. The Objective of the Organization is to be limited to the counties (as defined in Article III Section 3.1) served;
- B. Deaf Senior Housing Project (DSHP) Committee is currently on hiatus until BACDSC members feel a need to restart the committee;
  - 1. Seek financial assistance in order to establish and secure needed housing facilities for Deaf senior citizens;
  - 2. Plan, build, operate and maintain housing facilities, activities and support services for Deaf senior citizens;
- C. Explore, advocate, and secure for Deaf senior citizens any and all appropriate physical, economic, and social services and programs that will enhance their well-being;
- D. Bring attention to the unique special needs of Deaf senior citizens and work toward their solution;
- E. Be governed by a Board of Directors that is formed of and operated by and for the benefit of Deaf senior citizens;
- F. Refrain from partisan political activity.

**ARTICLE III: MEMBERSHIP AND DUES**

**Section 3.1:** The "Bay Area" includes as the following Northern California counties: Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Solano, and Sonoma.

**Section 3.2:** Any person interested in furthering the objectives of this Corporation may apply for membership in the following categories:

- A. Regular and Associate Member: a Bay Area or Associate resident in good standing with privileges of participating in, voting at meetings, and participating in BACDSC

events;

- B. Associate Member: a non-Bay Area are those that reside within 75 miles of the border of Bay Area counties as defined in Section 3.1;
- C. All other Members are members who do not meet the criteria listed in Section 3.2.A and B are in good standing with the privileges of participating in BACDSC events only.
- D. Honorary Member: by two-thirds (2/3) present and voting at the General Meeting, Honorary membership may be conferred upon an individual in recognition and of distinguished service in the interest of the Deaf. Member shall have participation privileges but may not vote or hold office. Dues shall not be required.

**Section 3.3:** Dues of membership shall be determined by majority vote at General Meetings.

**Section 3.4:** A member is in good standing when dues are current.

**Section 3.5:** Membership shall be terminated when dues are in arrears for more than six (6) months.

**Section 3.6:** If a member(s) engages in misconduct, the Board of Directions may terminate membership with at least seventy-five percent (75%) of the Board present and voting approval.

#### **ARTICLE IV: OFFICERS AND THEIR ELECTION**

**Section 4.1:** The Corporation's officers shall be a President, First Vice President, Second Vice President, Secretary, Treasurer, Membership Director, and Event Director, each of whom should hold office for two (2) year periods.

**Section 4.2:** To be eligible for office, a Regular Member must be Deaf, age 50 or older, and in good standing for at least one year.

**Section 4.3:** If there is no Regular Member nominee, the Associate Member may run for office except for the President and Treasurer's position.

**Section 4.4:** Each officer's term of office shall not exceed three (3) consecutive terms in the same office or until a successor is appointed.

**Section 4.5:** The term of office will be two years and concurrent with the calendar year (starting on Jan.1).

- A. The election of officers shall be staggered so that during the **odd** years (1, 3, 5, 7, 9), the President, Second Vice President, and Treasurer are elected. The first Vice President, the secretary, and the Membership Director and Event Director shall be elected in **even** years (0, 2, 4, 6, 8).
- B. Elections should be conducted by secret ballot at general meetings. If only one nominee seeks office, the election may be by general consent with a show of hands.

**Section 4.6:** Nominees for office shall be:

**A.** Encouraged and recommended by the Nomination Committee;

**B.** Accepted from the floor.

**Section 4.7:** The Board of Directors may fill any vacancy on the Board of Directors between elections for the remainder of the term.

**Section 4.8:** No spouse, significant other, or divorced couple with the same address can run for office except for standing committee during the same term.

## **ARTICLE V: MEETINGS**

**Section 5.1:** General Meeting of Membership and Board of Directors shall be:

**A.** To elect officers as described in **Section 4.4.1**;

**B.** To receive reports of officers;

**C.** To provide the State of the Corporation regarding its progress;

**D.** To obtain views and suggestions from the membership;

**E.** For any other business that may arise;

**F.** Held on a date and place designated at least thirty (30) days in advance by the Board of Directors.

**Section 5.2:** Board of Directors shall:

**A.** Meet at least once between General Meetings or as necessary and appropriate to carry out its functions.

**B.** Call special meetings at the written request of at least three (3) members of the Board, or at the written request of one-third (1/3) of the membership in good standing when agendas are confined to the state purpose;

**C.** Have an agenda setting forth the items that will be presented at meetings;

**D.** Meet quorum requirements with a majority of the Board present.

## **ARTICLE VI: QUORUM**

**Section 6.1:** For the General Meetings, ten percent (10%) (Or forty (40) members, whichever is smaller) of the Regular membership in good standing shall constitute a quorum.

**Section 6.2:** A simple majority of the committee members or Board of Directors shall constitute a quorum for all committees and board meetings.

## **ARTICLE VII: BOARD OF DIRECTORS**

The governance of the Corporation shall be invested in its Board of Directors as follows:

**Section 7.1:** The Board shall be comprised of seven (7) elected officers.

**Section 7.2:** Responsibility of the Board of Directors shall be to:

- A.** Conduct the affairs of the Corporation between Annual Meetings within the framework of its objectives as described in Article II of these Bylaws;
- B.** Establish overall policy-making and general guidelines for Corporation operations;
- C.** Concur on the potential removal of members from the Board or committees for failure to attend meetings without cause;
- D.** Appropriate the expenditures of funds set aside for the activities and operation of the Corporation;
- E.** Accept formal recommendations initiated by committees and take appropriate 149 action for review and response;
- F.** Approve contractual relationships;
- G.** Approve all significant donations;
- H.** Determine the size of committees and appoint their members;
- I.** Evaluate the status of the Corporation;
- J.** Designate members or other designees authorized to represent the Board in public;
- K.** Review and approve periodic financial statements.

**Section 7.3:** Each Member of the Board of Directors leaving office shall turn over to successors all official materials in his/her possession relating to the Corporation's activities or operations.

## **ARTICLE VIII: COMMITTEES**

**Section 8.1:** Standing committees shall include the following:

- A.** Laws Committee;
- B.** Nominations Committee;
- C.** Programs Committee.

**Section 8.2:** The role of standing committees is to meet the responsibilities expressed herein or as expanded by the Board of Directors.

**Section 8.3:** With the Board of Director's approval, the President may establish clearly defined standing and ad hoc committees not specially provided for in these Bylaws.

**Section 8.4:** The chair of each committee shall:

- A.** Appoint a member of the committee as secretary to record minutes of the meeting;
- B.** Initiate and submit its recommendations to the Board of Directors;

**C.** Submit a periodic report to the Board of Directors.

**Section 9.1:** Parliamentary procedures not covered by these Bylaws shall be determined by reference to Robert's Rules of order, newly revised.

**Section 9.2:** Under no circumstances shall the Constitution and Bylaws of this organization be suspended; only standing rules may be suspended by a two-thirds (2/3) vote of the members present and voting.

## **ARTICLE X: AMENDMENTS**

**Section 10.1:** These Bylaws may be amended:

- A.** By two-thirds (2/3) vote of members present and voting at a general Meeting;
- B.** At other meetings, proposed amendments are placed on the agenda by a two-thirds (2/3) vote of members present and voting, provided the requirements of section 10.2 are met.

**Section 10.2:** Proposed amendments, presented to the Laws Committee shall:

- A.** Be submitted in writing at least sixty (60) days in advance;
- B.** Be reviewed for compliance with Corporation Bylaws, state and federal laws;
- C.** Then, with thirty (30) days advance notice, be presented to General meetings or other meetings with the Laws Committee's recommendations;
- D.** Become effective at the conclusion of the meeting, or at a time specified in the amendment.

## **ARTICLE XI: DISSOLUTION**

**Section 11.1:** In the event of dissolution, all remaining assets shall be distributed to a qualified tax-exempt organization(s) with similar objectives to the Corporation.

## **Cities/Towns in the county of:**

**Alameda:** Alameda, Ashland, Albany, Berkeley, Castlewood, Castro Valley, Cherryland, Dublin, Emeryville, Fairview, Fremont, Happy Valley, Hayward, Hillcrest Knolls, Livermore, Newark, Oakland, Piedmont, Pleasanton, San Leandro, San Lorenzo, Sunol, and Union City.

**Contra Costa:** Acalanes Ridge, Alamo, Alhambra Valley, Antioch, Bay Point, Bayview, Bethel Island/Sandmound Slough, Blackhawk, Brentwood, Briones, Byron, Camino Tassajara, Canyon, Castle Hill, Clayton, Clyde, Concord, Costa Contra Centre, Crockett, Danville, Diablo, Discovery Bay, East Richmond Heights, El Cerrito, El Sobrante, Hercules, Kensington, Knightsen, Lafayette, Martinez, Montalvin Manor, Moraga, Mountain View, Norris Canyon, North Gate, North Richmond, Oakley, Orinda, Pacheco, Pinole, Pittsburg, Pleasant Hill, Port Costa, Reliez Valley, Richmond, Rodeo, Rollingwood, San Miguel, San Pablo, San Ramon, Saranap/Parkmead, Shell Ridge, Tara Hills, Vine Hill, and Walnut Creek

**Marin:** Alto, Belvedere, Black Point-Green Point, Bolinas, Corte Madera, Dillon Beach, Fairfax, Inverness, Kentfield, Lagunitas-Forest Knolls, Larkspur, Lucas Valley-Marinwood, Marin City, Mill Valley, Muir Beach, Nicasio, Novato, Point Reyes Station, Ross, San Geronimo, San Anselmo, San Rafael, Santa Venetia, Sausalito, Sleepy Hollow, Stinson Beach, Strawberry, Tamalpais-Homestead Valley, Tiburon, Tomales, and Woodacre.

**Napa:** Aetna Springs, American Canyon, Angwin, Berryessa Highlands, Buchli, Calistoga, Circle Oaks, Cuttings Wharf, Deer Park, Enchanted Hills, Howell Mountains, Imola, Knoxville, Lokoya, Moskowite Center, Napa, Napa Junction, Napa Soda Springs, Oakville, Pope Valley, Rutherford, Sanitarium, Silverado Resort, St Helena, Vichy Springs, Yountville, and Zinfandel.

**San Francisco:** San Francisco

**San Mateo:** Atherton, Belmont, Brisbane, Broadmoor, Burlingame, Burlingame Hills, Coloma, Daly City, Devonshire, East Palo Alto, El Granada, Emerald Lake Hills, Fair Oaks, Foster City, Half Moon Bay, Highlands/Baywood Park, Hillsborough, La Honda, Ladera, Loma Mar, Los Trancos Woods/Vista Verde, Menlo Oaks, Meno Park, Millbrae, Montara, Moss Beach, North Fair Oaks, Pacifica, Palomar Park, Pescadero, Portola Valley, Princeton, Redwood City, San Bruno, San Carlos, San Mateo, San Francisco International Airport, San Gregorio, South Coast/Skyline, Sequoia Tract, Skylonda, South San Francisco, Stanford Lands, West Menlo Park, and Woodside.

**Santa Clara:** Ashrama, Bell Station, Campbell, Chemeketa Park, Coyote, Cupertino, Diablo Range, Gilroy, Holy City, Llagas-Uvas, Loma Chiquita, Los Altos, Los Altos Hills, Los Gatos, Loyola, Milpitas, Monte Sereno, Morgan Hill, Mountain Home, Mountain View, Palo Alto, Redwood Estate, San Antonio Valley, San Jose, San Martin, Santa Clara, Saratoga, South Santa Clara, Sunnyvale, Sveadal, and West Santa Clara.

**Solano:** Batavia, Benicia, Birds Landing, Collinsville, Cordelia, Denverton, Dixon, Fairfield, Maine Prairie, Rio Vista, Rockville, Suisun City, Vacaville, and Vallejo.

**Sonoma:** Annapolis, Asti, Bodega, Camp Meeker, Cazadero, Cloverdale, Cotati, Ducan Mills, Guerneville, Guerneville Park, Freestone, Fulton, Geyserville, Healdsburg, Kellogg, Kenwood, Lakeville, Lytton, Mark West, Petaluma, Preston, Rio Nido, Rohnert Park, Salmon Creek, Santa Rosa, Schellville, Sea Ranch, Sebastopol, Sonoma, Stewarts Point, Two Rock, Valley Ford, Villa Grande, Wilson Grove, and Windsor.